

Fork Church Vestry Meeting Minutes

January 14, 2014

Those Present:

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|----------------|--------------|
| Rick Alderman | Paul Newell |
| Michael Woods | Ali Joy |
| John Rickman | James Palmer |
| Jennifer Smith | Alice Noland |
| Bob Partlow | Ruth Partlow |

1. The meeting opened with a prayer. The meeting was formally handed over to Senior Warden to conduct. We shared positive happenings at Fork in the past month – the addition of Bob and Ruth as our Interim Pastors, Lessons and Carols and the fellowship at that service, Court’s last vestry meeting, the positive feelings the Partlow’s have about the future of Fork, the wood ministry.
2. Presentation by Graeme Alderman on the Fork Church sign was postponed due to a scheduling conflict.
3. Stewardship Update
 - 48 pledges for a total of \$86,050
 - Bob and Ruth asked if they could reach out to the lapsed members. Names would need to be obtained from Andie.
4. The minutes of the December 17, 2013 meeting were approved as amended to correct misspellings
5. The December Financial Reports were reviewed. The “Fork Funds” report was not included so the reports were incomplete. December and November financials will need to be updated with correct amounts prior to approval.
6. Liaison Reports: discussed that all should be prepared to give a brief update on what their committee completed during 2013 for the Annual Meeting.
 - A. Finance
 - Andie and Michael prepared 2014 budget including additional line items for funding.
 1. Fire extinguisher cost of \$535 to be applied to Building and Grounds expense.
 2. Approved \$1,000 for Nursery expense.
 3. Christian Education was approved at \$500.
 4. Constant Contact was approved at \$650.
 - B. Mission
 - St. James the Less Outreach Dinner in February. Jennifer took soup to WHEAT.

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C. Buildings and Grounds

- Estimate still needed for church roof repairs. Estimate expected on Thursday 01.16.14.
- Week of 01.15.14, gutters to be installed on the kitchen portion of the parish house. In addition to the installation, ground drains are to be cleaned.
- Downstairs bathroom and drainage: Jeff McKinney proposed a two-phase approach. First phase in January; he would add a gutter to the front and back of the kitchen addition to help move the water away from the foundation. Estimated cost, \$410. Second phase would be in the spring; he would dig out the foundation and waterproof the exterior wall. Jeff would need help with the excavation. No cost was identified at this time. Phase one work to be completed the week of 01.15.14. Rick reported that it has been too wet for the septic tank emptied.
- Discussion of the electrical work in the Parish House should be done in conjunction with any kitchen renovations.
- Rick continues to seek a permanent solution to the sink in the sacristy. We are unsure if it drains directly into the crawlspace or outside and away from the church.
- Rental of the parking lot for \$200 by a movie company filming the mini-series "Turned."

D. Christian Formation

- Youth Group is going strong and working on items for the Opera.
- Play will be part of the Youth Sunday in April.
- Boo is checking to see if there are any children for confirmation.

E. Pastoral Care

- Holiday cards sent to 12 shut-ins.
- List of shut-ins has been given to the Partlows.
- Mary Franklin and Lucy Oliver have had visits from the Partlows.
- John, Bob, and Ruth to schedule additional visits.

F. Search Committee

- Noting happening at this time. No new leads from the Diocese.
- It was requested that the committee reach out to the Diocese and let them know that we are still waiting for names.

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G. Parish Life

- Alice had list of the events that the Parish Life committee had done in 2013 to be shared at the Annual Meeting. She will not be able to attend.
- Vestry “Thank You” reception at Charles and Faye Joy’s on January 26.
- Events in December included caroling outside and Supper Club Christmas Party.

H. Worship

- Lessons and Carols on December 29 was a bit confusing without any clergy. However all pitched in and created a wonderful feeling of community and fellowship.

I. Communications

- Spearheading updating and use of nametags.
- Looking to update and expand the greeter’s schedule. Currently it is just Vestry Members. Discussed getting others involved.

J. Kitchen Committee: Initial budget estimates for renovation is between \$92,000 and \$94,000.

▪ Old Business

- Lock box is still needed for secure storage of extra keys. Still open.
- Metal hanging sign will be ordered by Paul. Still open.
- We need to identify new delegates for Council for 2014.
- Method needed to be able to alert the Sunday School Teachers when the sermon is concluding so they can get the kids over the church without missing part of the Eucharist. Still open.
- James Palmer to update vestry on his status as soon as he knows when he is moving.
- Suggestions requested for appointed positions

▪ New Business

- Paul will be creating an agenda for the Annual Meeting.

▪ Special Reports

- Bob and Ruth had a list of suggestions and questions.

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- Wanted to make sure we are using proper procedures and empowering the senior warden to conduct the vestry meeting.
 - Noted what we are not involved in any Region 11 meetings.
 - Bob stated about Fork Church “Good Place, Good People, Good Traditions”
- Closing Prayer

Respectfully submitted,

Paul Newell