

Fork Church Vestry Meeting Minutes

June 11, 2013

Those Present:

Alice Noland	Court Warfield
Rick Alderman	Paul Newell
John Rickman	Michael Woods
James Palmer	Bill Wells

1. The meeting opened with a prayer.
2. Sharing positives things we have experienced at Fork in the last month.
3. Review of Minutes from the May 21, 2013 meeting. After a few minor grammatical amendments, the minutes were adopted.
4. Review of Financial Report. This included a new page for May's actuals vs. budget. There was a question about the Clergy Salary & Housing for May, but the report was approved as written.
5. New Business:
 - A. Court and Michael to attempt to get the B&G vendor list/book.
 - B. Paul relayed that after talking to Andie, the Building Fund currently has \$14,000 in it that can be spent at the B&G committee's discretion. Bids need to go out for anything that costs more than \$500.
 - C. Paul said that he had found food in the basement. Paul to make a sign saying that no food will be allowed in the basement.
 - D. Paul asked for volunteers to put together an annual schedule. Michael volunteered to help with that.
 - E. Rick needs to be sworn in as a full member of the Search Committee. That will be done on Sunday, June 16.
 - F. Court asked about the need to coordinate cleaning services.
6. Liaison Reports Updates and Concerns
 - A. Sexual Misconduct Training
 - B. Liaison Area Reports
 - 1) Finance. Michael has asked Scott Smythe if he was interested in serving as Stewardship Chair for 2014. He does have interest. Michael to make an announcement in Church to make sure we include anyone else who might be interested.
 - 2) Mission. James Palmer.
 - 3) Buildings & Grounds. Need status updates for the church foyer repair, fire extinguishers, downstairs bathroom repair, and septic and drainage work.
 - 4) Christian Formation. Paul Newell.
 - 5) Pastoral Care: John circulated cards for all to sign.

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- 6) Search Committee. Rick reports that the Bishop formally approved the Parish Profile. We have submitted everything needed, but we did not have the Parish Profile on our website. Now that it has been accomplished, we should be listed as Active on the Diocesan website.
 - 7) Parish Life. The barbecue fundraiser has been postponed from May 11 to July 13.
 - 8) Worship. Bill is working to update the status of supply priests through the summer.
 - 9) Communications. Review of e-mail of 5/6/13.
7. Old Business
- A. Status of keys and locks. John Rickman to distribute keys to those who need them.
 - B. Status of letter to congregation from Paul.
 - C. Virginia Episcopalian mailing list. Paul found out from Andie that there was money budgeted for that, so we did not need to appropriate anything.
 - D. Parish House clean-up. Saturday, August 3rd at 9:00 a.m.
 - E. Kitchen Committee. The group agreed with Ali's request to table that until the fall.
8. Special Reports/Requests
9. Upcoming month in review
10. Closing Prayer.

Upcoming Vestry Meetings:

August 20, 2013

September 17, 2013

October 15, 2013

November 19, 2013

December 17, 2013

Annual Meeting: January 19, 2014

Vestry Retreat: February 1, 2014

Respectfully submitted,

Michael Woods