

Fork Church Vestry Meeting Minutes
September 24, 2013

Those Present:

Alice Noland	Court Warfield	Jennifer Smith
Rick Alderman	Paul Newell	John Rickman
Michael Woods	Ali Joy	James Palmer

1. Meeting was opened with a prayer.
2. Sharing positives things we have experienced at Fork in the last month.
 - A. Bill's Party
 - B. Sunday School
 - C. Repairs and painting
 - D. People returning
3. Review of Minutes:
 - A. July 9 minutes still needed
 - B. August 20 minutes approved
 - C. September 5 (special meeting) approved as amended for spelling errors
4. Review of Financial Report.
 - A. July 2013 Approved
 - B. August 2013 Approved
5. Liaison Reports Updates and Concerns
 - A. Sexual Misconduct Training – on going as needed
 - B. Liaison Area Reports
 - 1) Finance. Michael Woods updated on the status of Stewardship. Stewardship packets are out. Suggestion have were made to help keep the congregation informed including goals that we are working for, status of dollar amount and status of pledging households. Updated contact information submitted with the pledge to be shared with Ali. Copier lease options were reviewed, discussion of the options and the approval of the proposal from Cobb Technologies.
 - 2) Mission. James Palmer, 10.23 Volunteering at St. James the Less Dinner.
 - 3) Buildings & Grounds. Court Warfield and Rick Alderman. Painting is winding up. Bats are gone from the front porch of the church. Still need to address the concern of squirrels in the attic of the church. Tree trimming has been completed. Arrangements for pumping of the septic tank still needed. Need status updates for the possible church foyer changes, fire extinguishers, downstairs bathroom repair, and drainage work. An additional major concern was brought to Court's attention. While trying to get the lights to work in the down stair Sunday school room (room located on the left of the stage) the electrician noted that the original wiring in the parish house is "knot and tube" and can be a fire hazard. Additionally the original parish house is insulated

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with saw dust. Court will be getting budget estimates for getting this issue addressed. This will definitely have to be address if any kitchen renovations move forward, and more than likely will be address either way. The slate roof on the church building needs repair as well.

- 4) Christian Formation. Paul Newell. Reviewed the concern about acolytes not showing up as scheduled. Need to suggest to Sharon Stiles that we implement a 3 phase contact method, email, call to parents and text to acolytes. Additional training is needed.
 - 5) Pastoral Care: John Rickman, Beryl has returned home and she has been sent flowers on behalf of the vestry. Cost to be paid outside of Fork budget. John has been in contact with the shut ins.
 - 6) Search Committee. Rick Alderman, we have received one applicant, 66 years old. Mark Licata, Michael Woods and Paul Newell are to meet with the Bishop Johnston on October 11, 2013.
 - 7) Parish Life. Alice Noland, Italian Dinner has about 50 reservations. Shrinemont with Herbert Jones and his church, Chili/Bonfire at the Cave's on October 19, heavenly stew sale December 7.
 - 8) Worship. Jennifer Smith has supply covered in October. Will be reaching out to the Diocese for list of possible interims, noted that Sharon Stiles in now scheduling acolytes.
 - 9) Communications. Ali Joy, directory update is progressing, continuing to review software options for email communications. Heavenly Stew on December 7 will be promoted in the Herald Progress, berry farm, and Mt. Olympus. Additional items will be added, including black eyed peas, Jewelry (part of the sales to go to Fork), wreathes, kids activities, live music, awesome sausage, bake sale.
6. New Business, Rick Alderman updated us on meeting that he attended concerning disaster planning that was held by the Hanover Sheriff's department. Paul Newell and Michael Woods to relocate baptismal font for wedding on the 19th.
 7. Old Business
 - A. Status of keys and locks. Paul still needs to get lockbox.
 - B. Sink in Sacristy needs a sign to remind people not to pour anything other the wine in the sink.
 - C. Rick Alderman has volunteered to be the liaison with the Kitchen Committee.
 - D. Reminder to Vestry Members going off in January to start recruiting as names need to be in by mid December. Review the three requires to be a vestry member, confirmed Episcopalian, member of Fork, known to the treasure.
 8. Special Reports/Requests - None
 9. Upcoming month in review – None

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10. Meeting was adjourned at 9:00 PM.

Upcoming Vestry Meetings:

November 19, 2013

December 17, 2013

Annual Meeting: January 19, 2014

Vestry Retreat: February 1, 2014

Respectfully submitted,

Paul Newell